

# AGENDA

**JEFFERSON COUNTY  
BOARD OF COMMISSIONERS MEETING  
MAY 25, 2022  
COMMISSION MEETING ROOM  
8:15 AM**

***This meeting has the option of attending via teleconference. The meeting is open for onsite attendees. The teleconference allows for listening to the meeting, but will be muted for incoming participation, except during “citizen comments” that will occur at approximately 9:00am.***

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the above referenced meeting; however, the agenda does not limit the ability of the County Commission to consider additional subjects. Meetings are subject to cancellation without notice. Other than hearings, which are publicly noticed, the time schedule is approximate and may vary for individual agenda items. The Board reserves the right to place a time limit on public testimony on any agenda item. The meeting place is handicapped accessible. Those needing assistance should contact the Commission office two (2) days in advance of the meeting by calling (541) 475-2449.

***All agenda items shall be taken up between scheduled (time specific) appointments, action items, or public hearings when time permits.***

**CONFERENCE CALL LINE: (301) 715-8592 MEETING ID: 879 5124 0776**

**<https://us06web.zoom.us/j/87951240776?pwd=WXdqekNZWjhKMIVEaktKS3VvUVZiUT09>**

1. Administrative Session (8:15) *(The items discussed during Administrative Session are intended to have staff present updates/reports or routine items to the Board. The fourth Wednesday of the month is an Elected Official/Department Director Meeting)*
  - 1.1 Elected Official/Department Director Meeting.
  - 1.2 County Treasurer Monthly Financial Report & Investment Committee.  
[1.2.pdf](#)
2. Call to Order/Pledge of Allegiance/Invocation
3. Presentations/Awards
4. Changes to the Agenda (Consideration of Submission of Late Items)
5. 9:00 A.M. - Citizen Comments
6. Consent Agenda *(The items on the Consent Agenda are considered routine and will all be adopted in one motion unless a Board member or person in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the item will be taken up immediately following the vote on the remaining items)*

6.1 May 2022 Accounts Payable Paid May 2022 in the amount of \$334,084.74 - signed by Commission.

[6.1.pdf](#)

6.2 May 2022 Accounts Payable Paid May 2022 in the amount of \$23,258.00 - signed by Commission.

[6.2.pdf](#)

6.3 May 2022 Accounts Payable Paid May 2022 in the amount of \$407,037.62 - signed by Commission.

[6.3.pdf](#)

## 7. Scheduled Appointments, Action Items, and Public Hearings

7.1 9:15 a.m. - Health Department Semi-Annual Update.

7.2 9:45 a.m. - BestCare Treatment Services Annual Update.

7.3 10:00 a.m. - Public Hearing - Ordinance In the Matter of Ratifying Intergovernmental Entity Known as the Jefferson County Road Agency.

7.4 10:15 a.m. - Ochoco National Forest and Crooked River National Grassland Update.

[7.4.pdf](#)

7.5 10:30 a.m. - COIC Updates (Veterans Funding & STIF Dollars for Terrebonne bus stops).

7.6 10:45 a.m. - Jefferson County Fire District 1 - ASA Change.

[7.6.pdf](#)

7.7 11:00 a.m. - Public Hearing - Fire District Annexation.

7.8 11:15 a.m. - Consideration of the Petition to Vacate a Portion of County Road 577 aka E.H. Sparks Road.

[7.8.A.pdf](#)

[7.8.B.pdf](#)

[7.8.C.pdf](#)

7.9 11:30 a.m. - Executive Session - ORS 192.660 (2)(e) - Real Property Transactions.

## 8. Action Items

8.1 Entertainment Contract between Jefferson County and Kristi Kinsey and the Whisky Bandits for the 2022 Jefferson County Fair - signed by Commission Chair.

[8.1.pdf](#)

8.2 Salary Change Order for Hector Martinez, requested by Sheriff Marc Heckathorn - signed by Commission.

[8.2.pdf](#)

8.3 Purchase Requestion Form for Repair of Sprinkler System Deficiencies, requested by Sheriff

Marc Heckathorn - signed by Commission.

[8.3.pdf](#)

- 8.4 Purchase Requisition Form for 2 New Cameras for Jail Booking Area, requested by Sheriff Marc Heckathorn - signed by Commission.

[8.4.pdf](#)

- 8.5 Second Amendment to Oregon Health Authority 2022 Intergovernmental Agreement for the Financing of Community Mental Health, Addiction Treatment, Recovery, & Prevention, and Problem Gambling Services Agreement #173137 - signed by Commission Chair.

[8.5.pdf](#)

- 8.6 Sixth Amendment to Oregon Health Authority 2021-2023 Intergovernmental Agreement for the Financing of Public Health Services, Agreement 169515 - signed by Commission Chair.

[8.6.pdf](#)

- 8.7 Salary Change Order for Isaac Blair, requested by Scott Edelman - signed by Commission.

[8.7.pdf](#)

- 8.8 Salary Change Order for Isaac Blair, requested by Scott Edelman - signed by Commission.

[8.8.pdf](#)

- 8.9 Salary Change Order for Waylon Riffle, requested by Scott Edelman - signed by Commission.

[8.9.pdf](#)

- 8.10 Salary Change Order for Teresa Howard, requested by Scott Edelman - signed by Commission.

[8.10.pdf](#)

- 8.11 Letter of Appointment for James Roff to the Jefferson County Planning Commission - signed by Commission.

- 8.12 Fourth Amendment to Service Contract between Jefferson County and Mater's Touch LLC - signed by Commission.

[8.12.pdf](#)

- 8.13 Jefferson County Investment Policy Renewal 2022 - signed by Commission.

[8.13.pdf](#)

- 8.14 Skanska Invoice dated May 30, 2022 in the amount of \$397,791.34 for Jefferson County Health & Wellness Campus, Payment Application #14 - approved by Commission.

[8.14.pdf](#)

- 8.15 Second Loan Modification Agreement between Jefferson County and the Brickhouse Group, LLC - signed by Commission Chair.

[8.15.pdf](#)

- 8.16 Ordinance In the Matter of Ratifying the Creation of an Intergovernmental Entity to be Known as the Jefferson County Road Agency, and Declaring an Emergency - signed by Commission.

[8.16.pdf](#)

8.17 Order In the Matter of Declaring an Area of Land Annexed Into the Jefferson County Fire District No. 1 - signed by Commission.

[8.17.pdf](#)

8.18 Salary Order for Roberta Ingraham, Appraiser I, Grade 18, Step 8, requested by Ray Soliz - signed by Commission.

[8.18.pdf](#)

8.19 Commercial Lease Agreement between Jefferson County and the Latino Community Association for 231 SE 6th Street, Madras - signed by Commission.

[8.19.pdf](#)

8.20 Intergovernmental Agreement Creating Jefferson County Road Agency - signed by Commission.

[8.20.pdf](#)

9. Elected Official Report(s)/Request(s)

10. Department Heads Report(s)/Request(s)

11. County Counsel Report(s)/Request(s)

12. County Administrative Officer Report(s)/Request(s)

13. Commission Discussion Items

13.1 Continued discussion regarding American Rescue Plan (ARPA) & CARES Act Funding Programs.

13.2 Scheduling Performance Evaluations.

14. Announcements/Notification of additional Commission Meetings

15. Executive Session

15.1 11:30 a.m. - Executive Session - ORS 192.660 (2)(e) - Real Property Transactions.

16. Adjourn