

Three Rivers Roads Committee
12468 SW Graham Road
Culver, OR 97734

Meeting Minutes, June 20, 2015

- Attendees:** Chairperson Penny Lippold called the meeting to order at 8:10 am. Suzanne & George Cole & Randy Panek. Dennis Pantovich sent me an e-mail resigning because he's too busy and would rather not be on the committee and just be a contractor. Joe Dubois was absent - we have a quorum. Elaine Budden & Catherine Monteith were in the audience.
- Administration:** The 5/16/15 minutes were approved with corrections. We have not heard from Joe DuBois and it was decided as a group - all agreed - that I'd send him a final e-mail that said we would be replacing him on the committee unless we heard otherwise and unless he showed up at the next meeting.
- Mission Statement:** The agreed upon mission statement is: Provide and maintain safe access at a reasonable cost while protecting the natural environment. We will take this to the Board for their approval. If it is approved, it will be on our agenda and we will announce it in the newsletter.
- Financials:** Committee reviewed the 2015 budget and expenses to date which are exactly the same as last month with the exception of one bill being submitted by Dennis Pantovich. Randy believes that Roads paid \$400 to Don Watts that should have come out of Firewise. He will check into this and if it is true, there will be an additional \$400 in our budget. If we don't use the \$4,250 for the trailer parking lot this year, we'll have approximately \$12,430 remaining, including the reserves, after paying for the crack seal and striping.
- Roads/Paving:** Pavement Protectors to do striping and stop lines mid-July and the remaining crack seal on Lake View and adjoining roads will use \$8,180 to go as far as that will take us. Pavement repair on Lake View to be done week of 7/13.
- Trailer Parking Lot:** We need to measure the trailer parking lot area for width and depth to get specs needed to have it measuring large enough for three rows for vehicles with attached trailers. Penny will reach out to Shawn Finnerty and Darren Britton to see if they can give me a hand. When we get the numbers for the parking lot, we'll ask Dennis if he wants to bid the rest of it or take dirt out for us so he can sell it.

Geo Study: Catherine called Bill Gates at Jacob and Associates and he gave her two contractors - Rock Supremacy and Hi-Tech - to get proposals from regarding the work that needs to be done at the Memorial wall down to the sand turn. Those proposals should be received the week of June 22. George will ask John Sayles to give us a proposal as well. All proposals will be kept sealed. Catherine asked the contractors if the work will be done in stages, how to protect the existing road - Bill Gates thought that steel plates would be placed on the road to protect the road. Catherine has been keeping Fuchs and Brandts in the loop on all of this. We will put an article in the newsletter regarding our progress. Penny reported that Dave Ross suggested that we get a legal opinion about what we are doing in this respect - tell the lawyer what we've done since we received the geo study - our due diligence - and ask what our liability is if we are working towards a plan and the wall falls in the meantime. We need to keep the landowners involved. Also, to ask the lawyer what Fuchs' and Brandts' liability would be as well. Penny also reported that she would have examples of bid paperwork from Martha Young for us to pattern our process after. As far as funding any project being done, we will need to go to the board with the projected cost and go from there. It was discussed that getting a legal opinion will be very important as far as cost share and liability share with the two landowners.

Contractors: There was some discussion about contractor fees and damage deposits and possibly getting the rules and regs committee involved. Deposits, bonds, insurance are all questions we would have to get answers to. And for suppliers, how would we control those people when they are here at Three Rivers for a landowner. Possibly putting together a written agreement - Penny will call Black Butte to see how they are handling this because they also have private roads.

Workshop: We need a roads workshop scheduled as soon as we get the geo proposals so we can plan the next step as well as plan for budgeting purposes.

Next meeting: July 25 at 8 am at the Annex

Motion to adjourn and 2nd at 9:59 am.

Penny Lippold